



JOB POSTING

***Project Coordinator – Spanish or Mandarin Speaking
Sex Workers Project at the Urban Justice Center
New York, NY***

The Urban Justice Center serves New York City's most vulnerable residents through a combination of direct legal and social services, systemic advocacy, community education and political organizing. The Urban Justice Center's unique model supports 10 distinct Projects that serve different populations with legal or social services, and bring the voices of their clients into broader advocacy efforts.

Founded in December 2001, the Sex Workers Project (SWP) at the Urban Justice Center is the first and only program in the country to focus on the provision of legal and social services to sex workers. SWP protects and promotes the rights of individuals who engage in sex work, regardless of whether they do so by choice, circumstance, or coercion. Our clients include current and former sex workers, people profiled as sex workers, and survivors of human trafficking - including people of all genders who encounter enormous barriers to accessing services. SWP engages with this critically underserved population through therapeutic counseling and case management, legal service provision, outreach, and leadership development. We engage in research and policy advocacy, working to document the needs of sex workers and survivors of trafficking, and educate the media, the public, and policy-makers about our findings.

The Project Coordinator will carry out the tasks associated with special social services projects at SWP, most notably, a new initiative related to the new Human Trafficking Intervention Courts in New York.

This is a full-time, grant-funded and time-limited position of 1 year, with the possibility of renewal and/or growth.

ESSENTIAL JOB FUNCTIONS:

1. Co-develop training modules to assist programs receiving mandated social services clients from the Human Trafficking Intervention Courts
2. Conduct trainings statewide to programs associated with the courts
3. Develop working relationships with and coordinate outreach to and scheduling of trainings for court and NGO workers
4. Develop and administer surveys to assist in information gathering about client and service provider experiences
5. Maintain a small caseload of clients for case management and/or psychotherapy
6. Write reports and articles
7. Assist with additional special programs

QUALIFICATIONS & Skills:

1. Ability to speak Spanish or Mandarin at a fluent or near fluent level
2. Masters of Social Work preferred. Related degrees and qualifying experience will also be taken into consideration
3. Significant public speaking (trainings and workshops to diverse audiences)
4. Demonstrated expertise in working with a variety of systems diplomatically and effectively
5. Ability to work collaboratively, to take leadership, and to take direction from a supervisor
6. Ability to juggle multiple tasks, work independently, assess priorities and take initiative
7. Passion for the Sex Workers' Project mission and a commitment to criminal justice reform
8. People of color; gay, lesbian, bisexual and transgender people; people with disabilities; and people with life experience with sex work are especially encouraged to apply

COMPENSATION:

The salary for this position will range from \$49k to \$55k commensurate with experience. The position includes a generous benefits package.

APPLICATION INSTRUCTIONS:

To apply, please submit a very brief cover letter and a resume via email to Crystal DeBoise at cdeboise@urbanjustice.org.

This is a bargaining unit position represented for collective bargaining purposes by the National Organization of Legal Services Workers, UAW, Local 2230.